

# UGRJ Author Workshop



# Meet the Leadership Team!



**Co-Editor-in-Chiefs:** Ethan Tanchoco and Shaiva Patel

**CNAS Associate Editor in Chief:** Jacob Abrisz

**CNAS Copy Editor:** Courtney Moulton

**CHASS Associate Editor in Chief:** Carolina Munoz

**CHASS Copy Editor:** Niva Manchanda

# Submission Requirements

- Margins must be **1-inch** on all sides
- Abstract must be **single spaced**
- Article text must be **double spaced**
- Articles must be submitted as a **Word document**
- Submission manuscript will require approval by your faculty mentor
- Name the file as **"First Submission - Title"** (Future revisions should include the Submission #)
- **References:** Follow the citation styles of your discipline (ex: MLA, APA, CSE, etc...) Please work with your faculty mentors to determine which should be used
- Document size cannot exceed **5 MB**
- The maximum length of a submission **cannot exceed 12 pages;** including all figures, tables, illustrations, footnotes, citations, and references. Does not include the abstract or author information

# Paper Format

Insert Title Paper Here <Article title: 12 pt Times New Roman bold; black>

Author full name, Qualifications, Department

Author full name, Qualifications, Department

Author full name, Qualifications, Department

\*Corresponding Author full name, Qualifications  
Department, Institution

<Inserting Cover Page on Microsoft Word: "Insert / Cover Page">

**Fall Deadline:** October 16, 2020 @  
5pm

**Winter Deadline:** January 8, 2021 @  
5pm

**Spring Deadline:** April 2, 2021 @ 5 pm

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<Page Number: 12 pt Times New Roman>

## Abstract

This is the abstract text in a single paragraph. Please key-in here and limit the abstract within 200 words. Use paper text style <12 pt Times New Roman, bold>. This should cover the objectives and conclusions of your submission and explain its relevance to the journal where the paper is being submitted. It should not include references, abbreviations or mentions of figures.

**KEYWORDS:** please include 3+ keywords, separated by “;”

## Introduction

<Body Text: 12 pt Times New Roman, double spaced, justified text> In Mundus Salus Organizatio cancer praedicat terrarum rates duplices profecti sunt ab 2020.<sup>1</sup> <citation style based on the discipline standard, i.e. MLA, Nature, etc.> X decies novum cancer est diagnosed per annum worldwide, omnino operari necesse est ut efficac ne expeditionem. A current modum esse solebat alloqui discriminare non cancer cancer immunotherapy, quem profectum ad progressionem cancer treatments exponentialium feliciter duxit. In reference to Z-score equation in Equation (1).

<Equation: 11 pt. Insert Equation, Times New Roman, centered> (1)

A current modum esse solebat alloqui discriminare non cancer cancer immunotherapy, quem profectum ad progressionem cancer treatments exponentialium, as shown in Table 1.

**Table 1.** Table Description or Title <Tables: 11 pt, Times New Roman>

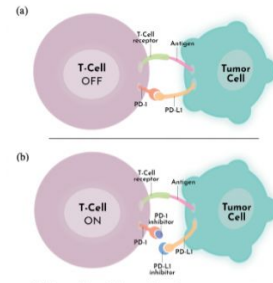
|                  | Time (s) |
|------------------|----------|
| Distance (m)     |          |
| Displacement (m) |          |

\*Note: A current method <Table Footnotes: 9 pt Times New Roman>

Distantia corporum dependent ab emitti industria translationis processus metitur donatorem accipiens excitat. Refer to **Figure 1**.

3

<Page Number: 12 pt Times New Roman>



**Figure 1.** Figure 1 caption. <Tables: 11 pt, Times New Roman> PD-1/PD-L1 Pathway Mechanism of Action (a) Tumor Uses PD-L1 as Defense Mechanism. (b) PD-1/PD-L1 Inhibitor Blocks Tumor's Defense Mechanism

## Conclusion

Distantia corporum dependent ab emitti industria translationis processus metitur donatorem accipiens excitat.

## Acknowledgements

<12 pt Times New Roman. Include acknowledgement to those who have contributed to the work and relevant funding agencies>

## Reference

<12 pt Times New Roman. Follow the citation format that is standard for your discipline. Refer to you graduate student mentor and/or your research professor>

\*\*Figures and text are adapted from *Development of Quantitative Förster Resonance Energy Transfer (QFRET) Based High Throughput (HTs) Screening For Pd-1/Pd-L1 Immune-Checkpoint Assay* by Ananda Xaypraseuth from the 2020 Undergraduate research journal\*\*

# Cover Artwork Submissions

- Artwork can be about anything
- Submit on the Journal website
- Deadline for cover artwork
  - **January 22, 2021 at 5 pm**
  - **April 17, 2021 at 5 pm**



## Undergraduate Research Journal

The *University of California Riverside Undergraduate Research Journal* provides a student-edited multi-disciplinary journal that features the very best faculty-mentored undergraduate research and scholarship accomplished on our campus. This peer review process is managed by the Student Editorial Board (SEB) with guidance from the Faculty Advisory Board (FAB), and logistical support from [Student Engagement team](#). The Journal is sponsored by the Vice Provost and Dean of Undergraduate Education.

**Prior to submission**, students should review all Journal Requirements including paper requirements, guidelines, and other submission information.

**Publishing workshops** are provided to clarify expectations for successful article submission:

- Students interested in submitting articles to the Journal are highly encouraged to attend a "Publishing in the Journal Workshop". Those students who are unable to attend should carefully review the [Journal Formatting Guidelines](#) (below).
- The workshops will be presented by a member of the Student Editorial Board who outline the expectations, will provide clarification and answer specific questions about preparing an article for submission.
- Additionally, in support of the workshops, the Student Editorial Board has prepared a [Publishing Video](#) (7 minutes) as a supplement to the required presentation.

**Application Deadlines:**  
**Journal Article and Cover Art**

March 27, 5pm

**Questions?**  
[ugr@ucr.edu](mailto:ugr@ucr.edu)  
(951)827-1010

### Submissions for Articles and Cover Design Art

Submissions will be accepted throughout the academic year, however finalized selection of articles will be determined after the April 1 deadline for the annual spring publication.

ARTICLE SUBMISSION

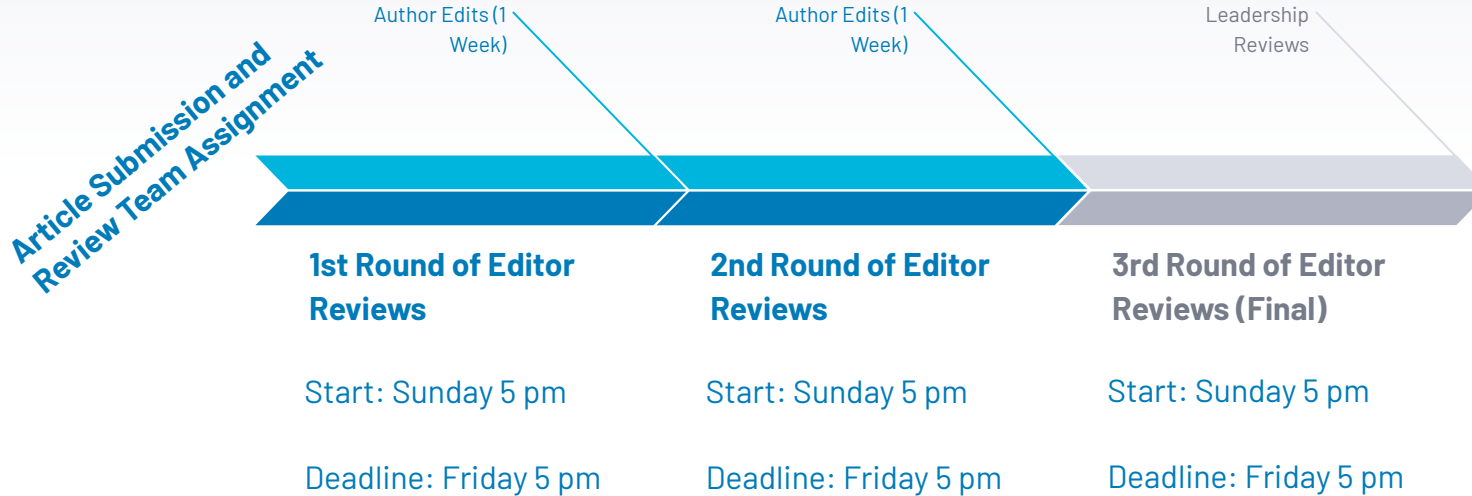
COVER DESIGN SUBMISSION



#### Submitting an Article

- + [Article Submission Requirements](#)
- + [Journal Formatting Requirements](#)
- + [Recommended Structure of Submitted Paper](#)

# Review Process



# UGRJ Scoring

| UGRJ Submission Scoring Form  |   | #5 |
|---|---|----|
| Manuscript Title *  | The Neurotoxic Effects of Cycads and Metals: A Review   |    |
| Name of Primary Reviewer *  | Nicole Huffman  |    |
| Name of Secondary Reviewer *  | Emily Harris  |    |
| Name of Faculty Advisor *   | Monica Carson   |    |
| Review Round *  | Round 1   |    |
|   |   |    |
|   |   |    |
| Is the research question clearly articulated? *                     | 5   |    |
| Is the research approach/method clearly defined? *                  | 4   |    |
| Does the author make clear the results/evidence of this research? * | 4   |    |
| Please explain your scoring and how the author can improve. *       | The abstract clearly and concisely describes the research question and results in a well-written and consistent manner; however the methods of review (i.e. descriptive statistics of articles, and article inclusion criteria) were not included. Additionally, the purpose of writing this review and how will benefit this area of research could be more developed. |    |





# Section Breakdown

| Item                     | Point Value |
|--------------------------|-------------|
| Abstract                 | 15          |
| Article Body             | 50          |
| References and Citations | 10          |
| Overall Consideration    | 25          |
|                          | 100         |



# Point System

**5**

Highly developed; compelling and well written; thorough; consistently formatted

**2**

Needs some major revisions and/or to be much more developed; raises major questions for reader; often confusing, misleading, or inconsistent

**4**

Needs only minor revisions; sufficiently written and developed; rarely vague or confusing; very few inconsistencies

**1**

Under-developed; needs sweeping revisions or possible re-write; leaves reader with more questions than answers; confusing, misleading, or inconsistent throughout

**3**

Needs moderate revisions and/or further development, but still mostly clear to reader; occasionally vague, confusing, or inconsistent

**0**

Item in question is completely lacking from submission

# Section Questions

## Abstract

Is the research question clearly articulated?

Is the research approach/method clearly defined?

Does the author make clear the results of the research?

## References and Citations

Has the author compiled a relevant and sufficient list of references?

Are the references and citations formatted correctly to the discipline.

## Overall

Rate the author's use of: spelling and grammar, clarity of the argument developed, the author's use of in-text citations.

Does the author convince you that his/her questions and results are significant/was the argument successful?

## Article Body

Does the author clearly state the research question and explain its significance?

Does the author provide sufficient background info; enough to establish his/her position for the reader?

Does the author make clear why the research is needed and/or its potential to its field?

Does the author thoroughly explain the material(s) and method(s) to answer the research questions?

Does the author explain the methodology?

Are the research results explicitly stated and thorough?

Does the author make clear how these results relate to the original research questions?

Does the author convey the implication and impact of these findings?

Does the author relate to other work and/or suggest possible directions for further study?

# Review Recommendation

## **Accept**

Everything is perfect (even grammar and spelling)

## **Accept pending minor revisions**

Some sections need little improvement, and there are some small grammar mistakes that need to be fixed

## **Revise and resubmit (major revisions required)**

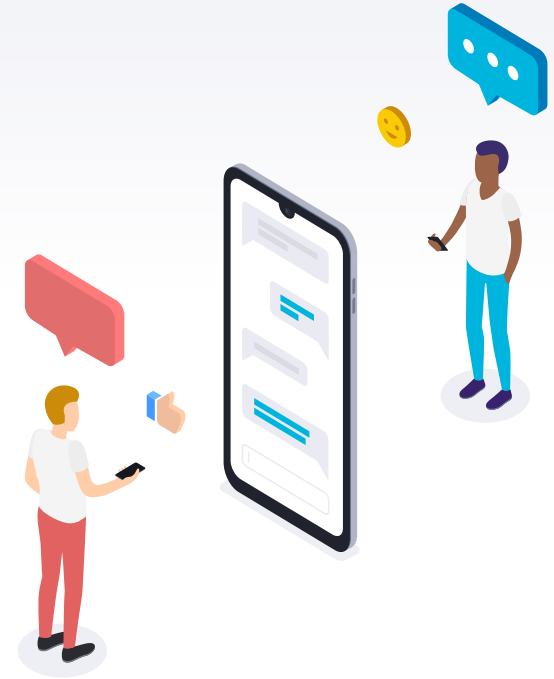
Several sections need to be rewritten, and grammar or spelling needs significant improvement

## **Reject with possible resubmission**

The article does not meet the standards of the Journal, and any necessary revisions cannot be made within the required timeframe. The author may decide to substantially revise or rewrite and consider resubmission in the following quarter.

# Notes on Scoring

- ▶ The overall score (100) is intended as a guide and therefore there is not a solid score cutoff for a given review recommendation (e.g. Acceptance)
- ▶ Reviewers will focus on content; although grammar is a small consideration in the point system, consistent and proper grammar will definitely help



# Online Based Research

- Research may be limited for students due to COVID-19; however, there are still plenty of ways for students to write and publish academic articles in the UGRJ even if they normally perform research on campus:
  - Meta-analysis
  - Using previous data from your lab
  - Graduate Student Assistance
  - Remote work
- In general, make sure to consult your faculty mentor and ask if they have any projects you can work on and write an article for

# THANKS!

## Questions?

### **General Help Contact:**

Ethan Tanchoco:

[etanc001@ucr.edu](mailto:etanc001@ucr.edu)

Shaiva Patel:

[spate104@ucr.edu](mailto:spate104@ucr.edu)

### **Technical Help Contact:**

[ugr@ucr.edu](mailto:ugr@ucr.edu)

